

Minutes – Livingstone Transfer Committee

Meeting Details

Section: Transfer Committee		Date: 12 August 2013
Meeting Leader: Graeme Kanofsk/Evan Pardon		Group Name: Transitional Process
Start Time: 11:00am	Duration: 3.00 hours	Location: Evan's Office
<input type="checkbox"/> Line Management Agenda issued 2 days prior	<input type="checkbox"/> Business/Operational Agenda issued 2 days prior	<input checked="" type="checkbox"/> Committee Agenda issued 5 days prior
		<input type="checkbox"/> Toolbox Agenda issued 2 days prior

Attendance Record

Name	Name	Name
Graeme Kanofski – present	Evan Pardon - present	Katie Mitchell (minutes) - present
Alicia Cutler, Michael Clerc & Andy Ireland – 12:40pm	Tracy Sweeney – 12:00pm	KPMG – 11:30am
Drew Stevenson – 11:05am		

Agenda Items

Agenda Item	Minutes
1. Yeppoon Landfill Operational Contract.	Existing arrangement extension under negotiation. Ongoing.
2. Asset allocation of water supply infrastructure and agreements required.	Transfer Committee awaiting further reports. Ongoing
3. Re-opening of previous Yeppoon dog and cat pound	Under investigation by Transfer Manager. Ongoing,
4. Telemetry & SCADA options post de-amalgamation	Transfer Committee awaiting further reports. Ongoing,
5. An update was provided on Information, Communications & Records Management Systems by KPMG consultants.	The KPMG draft report was formally accepted by the Transfer Committee.
6. An update on current Finance actions was provided.	Transfer Committee accepted the updates from Finance Section. A submission will be sent to QTC requesting them to review the issues that have been identified with the QTC methodology with view to establishing a fair outcome for both Councils.
7. De-amalgamation Wages Costs W/E 02/08/13 and De-amalgamation Cost Statement 12/08/13.	The Transfer Committee approves the Cost Statement dated 12/08/13 for \$1,162,352.00 and for these costs to be charged to the de-amalgamation project and authorises the funds to be drawn down from the working capital account. The Transfer Committee formally approves the expenditure for de-amalgamation wages of \$13,919.97 for week 02/08/13.

Committee

8. Local Disaster Management Plan for LSC

The RRC Disaster Management Officer is currently working on splitting the LDMP into one plan for RRC and one for LSC. Transfer Committee awaiting advice from the Department on outstanding legal issues. Ongoing,

Next Meeting: 28 August 2013

Closed: 2:00pm



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Graeme Kanofski
Livingstone Transfer Manager.



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Evan Pardon
Rockhampton Regional Council CEO.